



AMERICAN FISHERIES SOCIETY

MONTANA CHAPTER



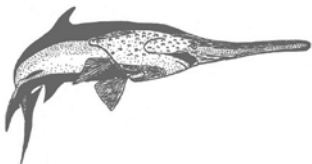
TO: MCAFS ExCom
FROM: Leo Rosenthal, MCAFS Secretary/Treasurer
RE: Minutes from MCAFS ExCom Meeting

DATE/LOCATION: 13 December 2010, Lincoln Ranger District, Lincoln, MT

Attendees: Todd Koel, Scott Barndt, Leo Rosenthal, Craig Barfoot

-----AGENDA-----

- 1. Introductions**
- 2. Additions/Changes to the Agenda**
- 3. Approval of last ExCom Meeting Notes**
- 4. Treasurer's Report**
- 5. Old Business**
 - a. Officer duties/questions**
 - b. Committee and Subunits, Chair Status**
 - c. Website Updates**
 - d. MAFS Membership Survey**
 - e. Letter to FWP administration**
- 6. New Business**
 - a. Registration as Nonprofit with MT Secretary of State**
 - b. Policy Clarification – Letter Preparation, Approval, and Signature**
 - c. Letter to DEQ**
 - d. Annual Meeting Preparation 2011**
 - e. Officer Nominations for 2011 Election (Past President's Duty)**
 - f. Letter to Vendors and Sponsors**
 - g. RAF Funds Available for 2011**
 - h. 2011 Legislative Session**
- 7. Open Floor/Discussion**
- 9. Adjourn**



Minutes

Opening

- 1) Introductions: The meeting began at 10:00 am. No introductions were made.

Additions/Changes to the Agenda

- 2) Additions/changes to the agenda included the membership survey (new business), the letter to the FWP administration (old business), the 2011 legislative session (new business, and moving the letter to DEQ to new business.

New and Old Business

- 3) Approval of the last Excom meeting minutes: The minutes of the 4/5/2010 ExCom meeting were handed out prior to the meeting in Lincoln. Scott Barndt made a motion to approve the minutes of the 4/5/2010 meeting as presented. Craig Barfoot seconded. With no further discussion the motion carried unanimously.
- 4) Treasurer's report – ExCom reviewed the treasurer's report dated 12/13/2010. Craig asked if it was a Chapter decision to fund the IJS abstract printing, as it was a considerable expense (\$1,100.00). ExCom discussed whether this was necessary as the abstracts are now printed online. Scott mentioned that this was an effort to keep the journal running, but noted that it was worth discussion during the business meeting in Great Falls. Scott Barndt made a motion to accept the 12/13/2010 treasurer's report as presented. Craig Barfoot seconded. With no further discussion the motion carried unanimously.
- 5) Old Business
 - a. Officer Duties – ExCom discussed the officer duties in preparation for the 2011 annual meeting. Scott will be in charge of vendor solicitations. Todd will be in charge of sponsor solicitations. There was a discussion of how to get the membership database updated in order to get the online registration up and running. **AI – Leo will work with Joan Louie and Bryce Hancock to update the membership database.** ExCom also discussed updating the policy manula with the current officer duty "cheat sheets".
 - b. Committee and Subuints, Chair Status – ExCom discussed the committee chairs that may be vacant. Joan Louie will continue as the Membership Chair. With regard to the Secies of Concern committee, Tyler Hattix is kind of on his own. However, Mark Novak has expressed interest. **AI – Craig will contact Mark before the annual meeting to determine if he is indeed interested. AI – Todd will get a note out to the membership (maybe in the Outlet) that some committees are in need of chairs.**
 - c. Website Updates – ExCom discussed the need to have the website regularly updated. Because of the time necessary to do this, a discussion was held regarding paying someone to maintain the site. **AI – Todd will talk to Adam to see what he needs as far as help goes. Todd will also talk to Carter about the status of the website/database interaction.**
 - d. Membership Survey – **AI – Scott will talk to Carter about the status of the membership survey.**
 - e. Letter to FWP administration – ExCom discussed the letter that was drafted to the FWP administration. Several revisions were made to the letter. However, ultimately ExCom did not send

the letter. ExCom discussed giving feedback to the authors as to why the letter was not sent. **AI – Scott will draft an email to the authors.**

6) New Business

- a. Registration with the MT Secretary of State – Discussion was held regarding our need to register as a nonprofit with the Secretary of State’s office. This is necessary because it allows us to acquire a DUNS number to facilitate contracts with the USFS. The USFS would like to donate to the annual meeting, but needs to do it in this fashion. The registration with the Secretary of State was sent in with Todd’s address. Discussion was held regarding how we will deal with the constant turnover of officers.
- b. Policy Clarification – Discussion was held regarding the Chapter policy on letter preparation, approval, and signatures. Scott read the policy on committees. The letter should come to the chair of the committee, then to ExCom for approval. There was discussion that the committees should give ExCom enough time to read prior to approval.
- c. Letter to DEQ – The letter was sent with Todd’s revisions. **AI – Todd will send the letter to Adam to be posted on the website.**
- d. Annual meeting preparation – Craig gave an update on how the annual meeting was coming together. Ted Williams (author) donated a number of books for the raffle. The MSU subunit should get him a receipt. If they cannot, then Leo will send one to them. The budget for the meeting appears to be similar to last year. **AI – Leo will send Craig a high resolution image of the MAFS logo.**
- e. Officer Nominations – A number of suggestions for officers were given out by ExCom. Those people will be contacted for further inquiry.
- f. Letters to Vendors and Sponsors – Todd and Scott will get the letters out.
- g. RAF Funds available for 2011 – Discussion was held regarding how much was available. Between PAX and checking, there is approximately \$35,000. Scott Barndt made a motion to set the maximum RAF funds for 2011 at \$10,000 with the discretion of ExCom to spend less if they feel it is appropriate. All projects will be evaluated on a case-by-case basis. Leo Rosenthal seconded. With no further discussion, the motion carried unanimously. **AI – This will need to be updated in the policy manual and should be included in the Outlet.**
- h. Legislative session – Scott Bosse will remain as the legislative committee chair. **AI – Todd will talk to Scott Bosse before the session begins.**

7) Open floor discussion – No open floor discussion was held.

8) Adjourn – Leo Rosenthal made a motion to adjourn. Craig Barfoot seconded. With no further discussion, the meeting adjourned at 3:30.